

STATE OF CONNECTICUT DEPARTMENT OF REHABILITATION SERVICES MULTIPLE VACANCIES

VOCATIONAL REHABILITATION COUNSELOR (DISABILITY CLAIMS EXAMINER)

POSTING DATE: December 21, 2012

CLOSING DATE: January 9, 2013

The Disability Determination Services Division of the Bureau of Rehabilitation Services (BRS) presently is accepting applications for multiple vacancies in its Disability Claims Examiner / Vocational Rehabilitation Counselor Job Series. Based on experience and qualifications the candidates selected to fill these positions may be hired at the job classification level of Vocational Rehabilitation Counselor Intern I, Vocational Rehabilitation Counselor Intern II, Vocational Rehabilitation Assistant Counselor, or Vocational Rehabilitation Counselor. **These positions are 100% federally funded.**

OPEN TO: Current State Employees and the Public

POSITION: Disability Claims Examiner / Vocational Rehabilitation Counselor Job Series
Bargaining Unit, P3-B

Job Posting No: 32251

SALARY RANGE: \$39,954.00 - \$52,962.00 Annually
(Starting salaries will be commensurate with experience and qualifications)

LOCATION: Disability Determination Services
309 Wawarme Avenue
Hartford, CT. 06114

RESPONSIBILITIES: Adjudicates claims for disability benefits filed under the Federal Social Security Administration; analyzes and evaluates medical, psychiatric, vocational and other evidence for consistency, validity and sufficiency. Confers with medical and other consultants to resolve complex problems; determines need for consultative examinations in fields of medicine, psychiatry, psychology and vocational guidance to obtain additional evidentiary documentation. Evaluates total evidence in accordance with Social Security criteria and determines capacity of claimant to engage in substantial gainful activity. Assesses vocational rehabilitation potential and prepares written determinations to document decisions. Performs related tasks as required.

KNOWLEDGE, SKILL AND ABILITY: Knowledge of disabling conditions and medical terminology; considerable ability to gather, analyze, and evaluate significant information pertinent to the determination of eligibility for benefits and to rehabilitation; ability to communicate effectively; ability to write complete and concise decisions; some supervisory ability.

EXPERIENCE AND TRAINING: General – A Master's degree from an accredited college with a major course of study in rehabilitation counseling, psychology, education, vocational guidance, or a related behavioral or social science program. Preference will be given to those with a Master's degree in vocational rehabilitation or those currently in a Master's degree vocational rehabilitation program.

Substitution allowed: For the Vocational Rehabilitation Counselor job classification level a Bachelor's degree from an accredited college with a major in one of the disciplines noted above and five (5) years of experience as a Disability Claims Examiner in a State Disability Determination Services agency. Candidates who meet the Bachelor's degree requirement but have fewer years of the specified employment experience may be hired at the job classification level of Vocational Rehabilitation Counselor Intern I, or Vocational Rehabilitation Counselor Intern II, or Vocational Rehabilitation Assistant Counselor based on experience and qualifications.

APPLICATION PROCEDURE: To apply you must submit either by mail or fax an original completed State of Connecticut Application for Examination or Employment (Form CT-HR-12) in order to be considered for an interview. The CT-HR-12 Application Form may be downloaded from the State of Connecticut's Department of Administrative Services, Human Resources Services website at:

www.das.state.ct.us/exam/default.asp#APPLICATION_FORMS. When completing the CT-HR-12 application form please check the STATE POSITION/JOB POSTING box in Section 2 of the form and indicate the title of the specific position for which you are applying on the line below this labeled Position/Job Title. When faxing materials, please keep a copy of your completed application and the fax transmittal receipt for your records, and do not mail a copy of your application form if you have faxed the materials. Due to the large number of applications received, we cannot confirm receipt of applications. **Additionally, incomplete applications will not be accepted.** Please fax or mail your completed State of Connecticut Application (CT-HR-12) and a Resume to:

Sabrina Betts, Human Resources Specialist
Department of Social Services
25 Sigourney Street, Hartford, CT 06106-5033
FAX: (860) 951-2979

APPLICATIONS MUST BE RECEIVED BY WEDNESDAY JANUARY 9, 2013, CLOSE OF BUSINESS

AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER

The State of Connecticut is an Equal Opportunity/Affirmative Action employer and strongly encourages the applications of women, minorities, and persons with disabilities.